

## **PART 1 AMENDMENT APPLICATION**

### **STATE INCOME TAX CREDIT FOR REGISTERED CULTURAL PROPERTIES**

*(Pursuant to the Income Tax Act and the Corporate Income Tax Act, Section 7-2-18.2 and section 7-2A-8.6, NMSA 1978 respectively.)*

***Please Note:*** Part 1 Amendments must be approved at a scheduled meeting of the Cultural Properties Review Committee (CPRC) **PRIOR** to commencement of amendment work. **Approved Amendments neither extend the current 24-month Part 1 approval period nor raise the cap in expenses eligible for the tax credit.** The completed application must include all items requested in order to be considered. Send the completed application to:

NM Historic Preservation Division  
Department of Cultural Affairs  
407 Galisteo Street, Suite 236  
Santa Fe, NM 87501

Property owners are *strongly encouraged* to send applications **30 days** before the posted CPRC meeting date on our website <http://www.nmhistoricpreservation.org/> Completed applications **must** be in our office 14 days prior to the CPRC meeting.

### **1. PROPERTY IDENTIFICATION**

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Vicinity (if rural): \_\_\_\_\_

State Register District or Individual Listing Name: \_\_\_\_\_

SR# \_\_\_\_\_ (State Register Number for district or individual listing)

County: \_\_\_\_\_

Map included

### **2. OWNER IDENTIFICATION**

Name(s): \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Telephone number(s) with area code(s): \_\_\_\_\_

Taxpayer Identification Number(s) or last 4 digits of Social Security Number(s): \_\_\_\_\_

Email addresses: \_\_\_\_\_

**3a. DESCRIPTION OF REHABILITATION/PRESERVATION WORK**

List work items or changes **ELIGIBLE toward credit**. If not already provided, include labeled and numbered photographs showing current condition of each feature. If architectural or engineering documents are being utilized, include them with the application and indicate sheet numbers that contain information about the feature. Attach more sheets as necessary to describe all proposed changes to project.

<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>
<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>
<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>

**3b. DESCRIPTION OF REHABILITATION/PRESERVATION WORK**

List work items or changes **NOT ELIGIBLE** toward credit. If not already provided, include labeled and numbered photographs showing current condition of each feature. If architectural or engineering documents are being utilized, include them with the application and indicate sheet numbers that contain information about the feature. Attach more sheets as necessary to describe all proposed changes to project.

<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>
<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>
<p><b>Architectural Feature:</b> Describe existing condition:</p> <p>Photo no. _____ Drawing no. _____</p>	<p>Describe proposed work:</p>

*The Cultural Properties Review Committee is an advisory group. Committee members are not acting as professional consultants, nor are they providing professional architectural or engineering services for any project while in the process of reviewing and making recommendations for conformance with the tax incentive programs. The actions and approvals of the Cultural Properties Review Committee and/or the Historic Preservation Division staff are NOT a substitute for any other necessary design and construction reviews or actions by the State of New Mexico or local building officials or for your local historic preservation commissions, and vice versa. Review of projects is provided solely for the purpose of compliance with the State Income Tax Credit for Cultural Properties program requirements and standards.*

**4. COST ESTIMATE OF PROPOSED WORK**

Estimated cost by Feature (#3a and 3b). Attach additional sheets, if needed, to itemize all work. Attach contractors' written estimates.

Contractor's estimate included

**ELIGIBLE Work Items (#3a):**

**Estimated Costs:**


**NOT ELIGIBLE Work Items (#3b):**

**Estimated Costs:**


**TOTAL ESTIMATED ADDITIONAL PROJECT COSTS**

ELIGIBLE EXPENSES: \_\_\_\_\_

NOT ELIGIBLE EXPENSES: \_\_\_\_\_

ESTIMATED TOTAL ADDITIONAL PROJECT COSTS: \_\_\_\_\_

**5. APPROVAL DATE OF CURRENT PART 1 APPLICATION (if known): \_\_\_\_\_**

**6. OWNER'S SIGNATURE:**

I hereby apply for approval of changes or additions to my previously submitted Part 1 application for the State Income Tax Credit for Cultural Properties program, and I attest that the information I have provided is, to the best of my knowledge, correct. I also acknowledge that an approved Pt. 1 Amendment neither extends the initial Pt. 1 approval period of 24-months nor raises the cap for eligible expenses, and that all work for which credit is sought must be completed and all costs incurred within the initial Part 1 approval period.

**Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CERTIFICATION (FOR STATE USE ONLY):**

The Cultural Properties Review Committee has reviewed this amendment and:

- approves the amendment *as submitted*** and authorizes the owner to proceed with the work.
- approves the amendment *with conditions*** stated on the attached sheet or letter and authorizes the applicant to proceed with the work with the understanding that the conditions shall be met.
- rejects the amendment** because the proposed work does not conform to the standards set forth in the program regulations.
- tables the amendment** and requests additional information stated on the attached sheet or letter before the application will be reviewed.

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**CHAIRPERSON, CULTURAL PROPERTIES REVIEW COMMITTEE**

**DATE**